



Committee: OVERVIEW AND SCRUTINY COMMITTEE

Date: WEDNESDAY, 18 OCTOBER 2017

Venue: MORECAMBE TOWN HALL

Time: 6.00 P.M.

Councillors are reminded that as Members of overview and scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

A G E N D A

1. Apologies for Absence

2. Minutes

Minutes of the Meeting held on 20th September, 2017 (previously circulated).

3. Items of Urgent Business authorised by the Chairman

4. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. Discussions with Councillor Andrew Warriner

Councillor Warriner, Cabinet Member with Responsibility for Housing and Environmental Health has been invited to attend the meeting to discuss his Portfolio.

6. Update on 'Better Care Together'

- (i) Update
- (ii) Health & Wellbeing
- (iii) Questions & Answers

Representatives have been invited to attend the meeting.

All Members have been invited to attend for this item.

7. Consideration of any requests for Councillor Call for Action (in accordance with the process)

8. Consideration of any Petitions (in accordance with the process)

9. Locality Working

10. Work Programme Report (Pages 1 - 6)

Report of the Chief Executive.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors June Ashworth (Chairman), Nigel Goodrich (Vice-Chairman), Alan Biddulph, Tracy Brown, Brett Cooper, Rob Devey, Charlie Edwards, Caroline Jackson and David Whitaker

(ii) Substitute Membership

Councillors Lucy Atkinson, Mel Guilding, Janet Hall, Tim Hamilton-Cox, Geoff Knight, Abi Mills and Phillippa Williamson

(iii) Queries regarding this Agenda

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email jkay@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

SUSAN PARSONAGE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

Published on Tuesday, 10th October 2017.

OVERVIEW AND SCRUTINY COMMITTEE
--

Work Programme Report

18th October 2017

Report of the Chief Executive

PURPOSE OF REPORT

To provide Members with an update of the Committee's Work Programme.

This report is public.

RECOMMENDATIONS

(1) That Members note the Work Programme, as detailed in Appendix A.

1. Report

Members are requested to consider the Work Programme attached at Appendix A that has been updated taking into account the decisions made at the September meeting.

Members of the Overview and Scrutiny Committee are entitled to give notice to the Chief Executive that they wish an item relevant to the Terms of Reference of the Committee to be included on the agenda for the first available meeting and the meeting will determine whether the issue should be included in its Work Programme based on its relevance as compared to the priorities as set out in the Scrutiny Work Programme (Part 4, Section 5 of the Constitution).

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS	Contact Officer: Jenny Kay Telephone: 01524 582065 E-mail: jkay@lancaster.gov.uk
--------------------------	---

None.

OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18

<u>Matter for Consideration</u>	<u>Detail</u>	<u>Comments/Expected Date of Meeting</u>	<u>Officer Responsible /External</u>
Update report on Health Scrutiny.	<p>That the representatives be invited back with an update in 6 months time and a further update in 12 months time. (Min 58 - 5th April 2017 & Min 16 - 20th Sept 2017).</p> <p>Note: OSC given permission by CBC to undertake preparatory work in response to the consultation, with the final response to be considered by CBC, in line with the standard procedure, if and when appropriate to do so. (CBC Min 8 – 27th June 2013 refers).</p>	18 th October 2017.	<p>Clinical Commissioning Group. UHMBT.</p> <p>Invite all City Council's incl. the City Council representative on the County Council's Health Scrutiny Committee.</p>
<p>Community Safety Partnership.</p> <p>Annual meeting to consider Community Safety issues.</p> <p>Monitoring of the Lancaster City Centre PSPO to be reviewed annually by the Council's Overview & Scrutiny Committee.</p>	<p>Include Community Cohesion within the District to the November meeting.</p> <p>Request feedback from the Hate Crime Workshop that was to take place in October.</p> <p>(Min 16 - 20th Sept 2017).</p> <p>Note: The Committee undertakes the functions of the Council's crime and disorder committee for the purposes of Section 19 of the Police and Justice Act 2006, including CCfA relating to crime and disorder matters.</p>	22 nd November 2017.	<p>Chief Officer (Environment).</p> <p>Invite Chief Inspector and the relevant Cabinet Member with responsibility.</p>
Community Cohesion within the District.	<p>To work with the Community Safety Partnership on this issue.</p> <p>(Minute 25 – 23rd Nov 2016).</p>	22 nd November 2017.	Community Safety Partnership.
Digital Lancaster.	<p>Request a briefing note from officers, and more detail from Digital, prior to consideration of a presentation at the December 2017 meeting with the Cabinet Member being invited in attendance.</p> <p>(Min 16 - 20th Sept 2017).</p>	6 th December 2017. (Subject to receiving information as requested).	<p>Chief Officer (Resources)/ Chief Officer Regeneration & Planning).</p> <p>Cabinet Member to be invited to attend for this item.</p>

Voluntary and Faith Sector Commissioning Informal Task Group	To consider the final report of the Voluntary and Faith Sector Commissioning Informal Task Group (Min 16 - 20 th Sept 2017).	6 th December 2017.	Chief Officer (Environment)/ Chief Officer (Heath & Housing),
Cabinet Member Portfolio discussions	Cabinet Member with responsibility for Property Services, Car Parking, ICT, Digital Strategy and Customer Services. (Min 16 - 20 th Sept 2017).	6 th December 2017.	Cabinet Member to be invited to attend.
Discussion Paper on Property Strategy.	This item has been covered in a Member Briefing. Subject to approval of a related growth item this will be progressed in the next financial year. (Min 4 refers - 8 th June 2016). Invite Cabinet Member with Responsibility to December meeting. Request a list of Council owned properties to be provided with the agenda. (Min 16 - 20 th September 2017).	6 th December 2017.	Chief Officer (Resources). Cabinet Member to be invited to attend for this item.
Ideal Choice process.	The City Council is about to review the Choice Based lettings system, which will include an upgraded Ideal Choice software. This will be reported to the Committee once this is complete. To review the Ideal Choice process as the means by which residents access social and Council Housing. That a visit to the Council Housing Service be arranged to allow Members of the Committee to see how the system works first hand. (Min 16 - 20 th September 2017).	Service site visit to be arranged.	Chief Officer (Heath & Housing).
Update on the Peer Review. To include Councillors Skills and Information.	Whilst progress against the Peer Review recommendations continues, the Chief Executive will be reporting on these initiatives at a future meeting. The recommendations will also be taken forward through a new Corporate Plan and associated monitoring, which is currently being developed. (Min 16 - 20 th September 2017).	The Chief Executive will report on initiatives at a future meeting.	Chief Executive.

<p>Housing – Delivery of need:</p> <p>(1) How do we manage the need of required changes.</p> <p>(2) How do we deliver property change/modification to meet residents need.</p>	<p>That the two issues that emerged from the training session be explored further.</p> <p>(12th July 2017).</p> <p>Ascertain meeting date.</p> <p>(Min 16 - 20th September 2017).</p>	<p>Autumn 2017.</p> <p>Ascertain meeting date.</p>	<p>Chief Officer (Heath & Housing),</p>
<p>Review of Policies and Procedures in place for dealing with Major Flooding Incidents.</p>	<p>To remain as a standing item on the work programme.</p> <p>Updates to be reported when required.</p> <p>Any major flooding works to be reported to the Overview and Scrutiny Committee.</p> <p>(Min 16 - 20th September 2017).</p>	<p>As required.</p>	<p>Chief Officers (Heath & Housing), (Environment) and (Regeneration & Planning).</p>
<p>Hosting of a Loneliness Summit.</p> <p>Annual consideration of Older People's Issues (inviting Age UK and other relevant agencies).</p>	<p>That the relevant partners be invited to attend the Loneliness Summit as well as all City and County Councillors.</p> <p>That Lancashire Constabulary be invited to attend the Summit to provide details of the Lancashire Volunteer Partnership.</p> <p>That CVS also be invited to attend the Summit to provide details of volunteering opportunities within the Lancaster district.</p> <p>(5th April & 20th September 2017).</p> <p>The Cabinet Member with Responsibility has attended meetings to discuss.</p>	<p>Summit to be held on 6th December 2017.</p>	<p>External Organisations/ Chief Officer (Heath & Housing),</p> <p>Invite Cabinet Member with Responsibility.</p>
<p>Promoting the Local Economy and the Sustainable Economic Growth Strategy.</p>	<p>Raised as a Cllr suggestion, consideration of report prior to Cabinet (Min 15 refers - 8th July 2015).</p> <p>That Morecambe BID be invited to attend a future meeting to discuss promoting the Local Economy. (Min 4 refers - 8th June 2016).</p> <p>Committee have requested this to be prioritised.</p>	<p>It is anticipated that this strategy will be presented to Cabinet and there will be an opportunity for wider member involvement in the run up to that process.</p> <p>TBA.</p>	<p>Chief Officer (Regeneration and Planning) and Morecambe BID.</p>

	Request information from Chief Executive as to what the Council is doing to promote the District to encourage business to invest here. Invite the relevant Cabinet Member. (Min 16 - 20 th September 2017).		
Air Quality Control.	A further update report in 2018 to take into account the impact of the Bay Gateway link road on air pollution in the district. Ascertain a date for this update. (5 th April & 20 th Sept 2017).	Date to be ascertained. 2018.	Chief Officer (Health & Housing).
Pollution around the one way system.	Request a copy of the Traffic Masterplan for the District to be circulated to the Committee. (Min 16 - 20 th Sept 2017).	TBA.	Chief Officer (Regeneration and Planning).

Briefing Notes

<u>Matter for Consideration</u>	<u>Comments & Date Requested</u>	<u>Officer Responsible</u>	<u>Date Circulated</u>
Timescale for Risk Management.	Action from LGA Peer Review Action Plan – That a timescale on this piece of work be provided for the Committee – (Min 72 refers - 6 th April 2016).	Chief Officer (Resources).	Work on information Governance and other Assurance matters taking priority. Briefing note will be produced.
The Council's approach to digitalisation - Council's plans, obstacles and how the Council would ensure it took place.	Action from LGA Peer Review Action Plan – That the Council's approach to digitalisation be requested to include the Council's plans regarding digitalisation, what the obstacles are and how the Council ensures this takes place - Min 72 refers - 6 th April 2016.	Chief Officer (Resources).	Briefing note will be produced.
Update on the Council's Energy Strategy.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Chief Officer (Environment).	
Licensing Scheme for Private Sector Rented Properties.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Chief Officer (Health and Housing).	

Locality Working.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Request made to Lancashire County Council.	Response awaited.
Digital Lancaster.	Request a briefing note from officers, and more detail from Digital, prior to consideration of a presentation at the December 2017 meeting with the Cabinet Member being invited in attendance. (Min 16 - 20 th Sept 2017). Note: Required prior to the December meeting.	Chief Officer (Resources)/ Chief Officer Regeneration & Planning).	
Update on the Beyond the Castle project.	(Min. 4 - 21 st June 2017). Request a briefing note to update the Committee. (Min 16 - 20 th Sept 2017).	Chief Officer (Regeneration and Planning).	
Review of the Signage around the Gyrotory System.	Review of the Signage around the Gyrotory System. (Min. 4 - 21 st June 2017). Request a briefing note to update the Committee. (Min 16 - 20 th Sept 2017).	Chief Officer (Environment).	
Untidy buildings.	Briefing Note to be re-circulated.	Dem Services.	

Task Groups

<u>Task Group Topic</u>	<u>Date</u>	<u>Progress</u>
Resilience Commission Informal Task Group (Informal).	6 th April 2016. (Min 84 refers).	2 meetings have taken place.
Voluntary, Community and Faith Sector Commissioning (Informal).	21 st September 2016 (Min 9 refers).	3 meetings have taken place.
Customer Services Strategy & Future Complaints Policy (Informal).	8 th March 2017 (Min 56 refers).	Scoped at the September 2017 meeting. Informal Task Group to be established on an interest basis. Councillors have been requested to advise of their interest.